



दिल्ली सरकार
कार्यालय प्रमुख अभियंता, लो0नि0वि0,
12वां तल, बहु-मंजिला भवन, इंद्रप्रस्थ संपदा, नई दिल्ली: 110002
☎ 23490260, 23724560, 23311293 फ़ैक्स 23319021
Toll Free Complaint No. 1800 11 0093
वेबसाइट: <http://pwd.delhigovt.nic.in>
ई-मेल: pwdhqdelhi@gmail.com/dppwdhqdelhi@gmail.com



संख्या:इ-इन-सी/पी/21(4)/2017/5665(M)

दिनांक: 06-09-2018

कार्यालय ज्ञापन

विषय: Regarding use of Government vehicle.

विशेष सचिव (जीएडी), दिल्ली सरकार, सामान्य प्रशासनिक विभाग, केयर टेकिंग विभाग, नई दिल्ली द्वारा जारी सर्कुलर पत्र सं. एफ.2/559/2018/सीटी'3/जीएडी/8954 दिनांक 24.08.2018 की प्रतिलिपि इस पत्र के साथ सूचना एवं आवश्यक कार्यवाही हेतु सलग्न की जा रही हैं।

आपसे अनुरोध है कि सर्कुलर में दिये गये गये निर्देशों का अनुपालन सुनिश्चित कराए व अनुपालन रिपोर्ट सीधे विशेष सचिव, सामान्य प्रशासन विभाग कार्यालय को अतिशीघ्र भेजे क्योंकि उक्त सूचना दिनांक 01.09.2018 तक भेजी जानी थी जोकि सार्वजनिक अवकाश होने के कारण नहीं भेजी जा सकी है। अतः वांछित कार्यवाही अतिशीघ्र करवाना सुनिश्चित करें।

यह पत्र प्रमुख अभियंता महोदय की अनुमति से जारी किया जाता है।

(Handwritten signature)
05.09.18

(वीरेन्द्र कुमार)

(Handwritten initials)
उप-निदेशक (स्थापना)

सेवा में,

1. लोक निर्माण विभाग के अन्तर्गत प्रधान मुख्य अभियंता, सभी अंचल/सी.पी.एम. कार्यालय।
2. सहायक प्रशासनिक अधिकारी, प्रमुख अभियंता कार्यालय।

5
1921.05/100)

GOVERNMENT OF N.C.T. OF DELHI

PWD SECRETARIAT (GENERAL ADMINISTRATION DEPARTMENT)

Govt. of NCT of Delhi CARETAKING BRANCH, 2ND LEVEL, A-WING

5th Level, 'B' Wing

DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI-02

Dy No. PWD/2018/22269

Date: 28/08/2018

PWD/2018/22269

प्रमुख अभियंता No.F.2/559/2018/CT-III/GAD/8954

Dated: 24/08/18

आवती सं. 10593

OFFICE ORDER

दिनांक 30/8/18

प्रमुख अभियंता

निदेशक (कार्य एवं रखा.)

निदेशक (अनुसंधान)

उप सतर्कता अधिकारी

उपनिदेशक (कार्य/रखा/अनु/जन.स.अभियंता)

It has come to the notice of the Government that many officers are using more than one official vehicle on the ground that they are holding additional charges. It is, therefore ordered that the entitled officers shall use only one Government vehicle irrespective

of number of charges they are holding. The surplus vehicles should be handed over to GAD / HODs of respective departments for use in the general pool.

The Officers will use the official vehicle for official purposes only and not for any private purpose. This will be subject to the Govt. of India Circular No.F.3(1)-E.II (A)/99 dated.9.2.1999, No.F.20(5)-E.II (A)/93 dated 28.1.1994, No.F.3(3)-E.II (A)/96 dated .8.7.1996 and orders issued from time to time, which provide for private use of government vehicle on payment.

All H.O.D's (including GAD) are directed to install GPSs in the Government vehicles of respective departments, so that vehicles can be tracked and their misuse can be prevented. For an effective and meaningful implementation of this initiative, the following aspects also need to be followed strictly:-

1. All Principal Secretaries / Secretaries / HODs are directed that no entitled officer is allotted or uses more than a single Government / Government hired vehicle, irrespective of the additional charges held by him/her.

E-i-m-e
30/8
for capture pl.

2. The GPS devices should be installed in all Government vehicles including those of Corporations / Boards and all other Government agencies.
3. The vehicles hired from private contractor / operators / aggregators should also be GPS enabled. Tender conditions be modified accordingly.
4. It should be ensured that no Government / Government hired vehicle shall run without installation of GPS devices w.e.f. 01st September, 2018.
5. Finance Department should ensure that there is regular periodic audit of the Government Vehicles.
6. General Pool for vehicles should be restricted to the departments where there are functional exigencies.
7. Software should be developed and implemented to link log book generation with the movement of vehicle tracked by GPS.
8. Allotment of vehicle to an entitled Officer will be done through executive order by name so that responsibility can be fixed in case of misuse.
9. The above action also needs to be taken by PSUs, Autonomous Bodies, Local Bodies, Universities and all Institutions financed or assisted by the State Government funds.



10. All Principal Secretaries / Secretaries / HODs are required to give compliance of above action on or before 01.09.2018. **It shall be the responsibility of the respective HOD / Secretary / Senior most Officer of the Department / Corporation / Board / all other Government agencies to ensure strict implementation of the above directions.**

This issues with prior approval of Hon'ble Chief Minister, GNCTD.

No.F.2/559/ 2018/ CT-III/GAD/8954

J.P. Agrawal
24/8/2018
(J.P. Agrawal)
Spl. Secy. (GAD)
Dated: 24/08/18

Copy forwarded for information and necessary action to:-

1. Principal Secretary to Lt. Governor, Delhi.
2. Secretary to Chief Minister, Govt. of NCT of Delhi.
3. Secretary to Dy.Chief Minister, Govt. of NCT of Delhi.
4. Secretary to Speaker, Delhi Vidhan Sabha, Delhi.
5. Secretary to Dy.Speaker, Delhi Vidhan Sabha, Delhi.
6. Secretaries to all Ministers, Govt. of NCT of Delhi.
7. All Pr.Secretaries / Secretaries/ HOD's, Govt. of NCT of Delhi.
8. OSD to Leader of Opposition, Govt. of NCT of Delhi.
9. OSD to Chief Secretary, Govt. of NCT of Delhi.
10. Sr. PS to Additional Chief Secretaries, Govt. of NCT of Delhi.
11. All HODs / Local Bodies / Public Undertakings/Autonomous Bodies/Universities/ Institutions/Commissions, Govt. of NCT of Delhi.
12. Dy.Secretary, Legislative Assembly, Govt. of NCT of Delhi.

J.P. Agrawal
24/8/2018
(J.P. Agrawal)
Spl. Secy. (GAD)